

EXTERNAL ORGANISATION APPOINTMENT PROFILE

ORGANISATION NAME: Access Group Guildford

CONTACT NAME: Sophie Butcher ORGANISATION TYPE: Voluntary Group

EMAIL: sophie.butcher@guildford.gov.uk TEL: 01483 444056

Appointee Role Title:	Councillor representative.
Responsible to:	Access Group Guildford.
Where (Location):	Guildford Borough Council offices – Meeting Room 6 Hurtmore
Is full access available? (Meetings and documents - mobility/hearing or visually impaired)	Meeting Room 6, Hurtmore is accessible for mobility and visually impaired persons. Unfortunately, there is no loop system in this room, however, none of our members currently require this. Should a need be identified then we would look to move to an alternative room where a loop system was in place such as Committee Room 1.
Time commitment (frequency of meetings, time of day etc.):	Meets approx. 5 times a year at 2pm on a Tuesday.
Role description (eg, trustee, director, advisor etc.)	No trustees or directors sit on the Access Group. The three councillors provide a link through to the Council to progress issues and resolve queries that members may have.
Main tasks and responsibilities (including any budgetary and financial matters)	[The Access Group does not have a budget.] <ul style="list-style-type: none"> • To assist with members queries and provide updates in relation to forthcoming consultations; • To progress issues with appropriate officers at the Council and; • To assist with arrangements for the annual Mayor's Award for Access such as attending site visits, assessing potential nominees for the awards and attending the award ceremony in October.
Required skills, abilities, qualities and experience	<ul style="list-style-type: none"> • Lobbying; • Problem solving skills and; • To act as an ambassador to promote the work of the Access Group both within the Council and outside of it.
Induction, training and support available	<ul style="list-style-type: none"> • No formal induction is provided for new councillors. The Committee Officer will outline the main duties and give support as required.
Are safeguarding checks for vulnerable people required and provided? (DBS)	<ul style="list-style-type: none"> • No DBS checks are required or provided.
Any other requirements of the organisation from the appointee	<ul style="list-style-type: none"> • None

Return completed form to: John Armstrong, Democratic Services Manager, Guildford Borough Council, Millmead, Guildford GU2 4BB Tel: 01483 444102 Email: john.armstrong@guildford.gov.uk

Any restrictions on information sharing between the organisation and the council	None
Any personal liabilities, accountabilities or legal responsibilities involved in the role	None
Is the councillor insured/indemnified by the organisation? If yes, please forward a copy of the insurance documentation.	No
Is your organisation in compliance with equalities legislation and in agreement with Guildford Borough Council's Equalities Statement?	<i>A copy of the statement was attached to the email sent to you.</i> Yes

EXTERNAL ORGANISATION APPOINTMENT PROFILE

TO BE COMPLETED BY THE COUNCILLOR

NAME: Angela Goodwin ORGANISATION: Access Group Guildford

Please set out below the relevant experience, skills and qualities that you would bring to this appointment taking into account the requirements of the organisation.

Skills	<ul style="list-style-type: none"> • Good listening skills • Empathetic with others • Proactively works with GBC officers to report disability / access issues and find appropriate solutions • Good lobbying skills to promote disability and access within GBC and externally • Genuinely wants to help to make a difference and peoples' lives better, especially those in our 'vulnerable groups'.
Experience / qualities	<ul style="list-style-type: none"> • I have been a member of this group for 4 years, with good attendance at their day time meetings. I proactively encourage GBC officers to include the Access Group in discussions / new initiatives / consultations so that their views are incorporated. • I have nominated charities / organisations to be put forward for the annual Access awards. In addition to this I have assessed – with the Mayor / Deputy Mayor of Guildford – nominees for potential awards at the annual ceremony in October. • I have met many people of all ages, families and their children who have some form of disability through my previous line of work (a charity that supported Carers), and through the education establishments and charities our daughter is in contact with through her own disabilities. This has given me a broad understanding of the challenges people face as a result of their visible / non-visible disabilities.
Aims	<ul style="list-style-type: none"> • My wish is to work collaboratively with GBC and SCC to improve accessibility across our borough. Whilst funding is an obvious challenge, there are some quick wins that can be done including disability education in the retail arena. • Continually drive and challenge accessibility through any works / projects undertaken by GBC, and to encourage future developments to incorporate accessibility (housing developments, sport / playground facilities etc).
Other comments	<ul style="list-style-type: none"> • Elected as a Borough Councillor in May 2015, and re-elected in May 2019. • Became a GBC outside body member for the Access Group and served for four years (2015 to 2019). • Elected as a Surrey County Councillor in May 2017 with specific interests around Adult Social Care and Health & Wellbeing. • Attended majority of the Access Group meetings, and the 40th anniversary celebrations in October 2018. • May 2019: Appointed on the GBC Executive with a portfolio encompassing Social / Affordable Housing, Access, Disability and Homelessness. <p>As a member of the Access Group I will continue to hear at first hand what the issues are, and be in a stronger position to work with officers to look for solutions / improvements.</p>

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	<p>NOTE: Personally, I think the Access Group only needs two GBC Councillors – one to attend the majority of meetings, with a second to act as a 'stand-in / sub'. If I am chosen to sit again on this group, there may be occasions where there is a clash with a Surrey County Council meeting at which point the 'sub' would be invited to attend. This has indeed been the case for the past two years with Mike Hurdle acting as my 'sub'.</p>
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EXTERNAL ORGANISATION APPOINTMENT PROFILE

TO BE COMPLETED BY THE COUNCILLOR

NAME: Ann McShee ORGANISATION: Access Group

Please set out below the relevant experience, skills and qualities that you would bring to this appointment taking into account the requirements of the organisation.

Skills	Communicating with people Good listener
Experience	When working for Surrey Social Services I worked mainly with older people who had all sorts of disabilities, so was used to trying to assist them with mobility problems. I am a volunteer with Fairwood Helpers who help people to do shopping, visit hospital, GP's surgery, dentists etc. many of these people have mobility problems.
Qualities	Reliable and trustworthy
Other comments	

EXTERNAL ORGANISATION APPOINTMENT PROFILE

ORGANISATION NAME: Royal Surrey County Hospital NHS Foundation Trust
CONTACT NAME: Molly Clark **ORGANISATION TYPE:** NHS Foundation Trust
CHARITY REG. NO. _____ **COMPANY REG. NO.** _____
EMAIL: molly.clark1@nhs.net **TEL:** 01483571122 ext 6558

Appointee Role Title:	Appointed Governor
Responsible to:	Chair of the Trust
Where (Location):	Royal Surrey County Hospital, Egerton Road, GUILDFORD, Surrey, GU2 7XX
Is full access available? (Meetings and documents - mobility/hearing or visually impaired)	Yes
Time commitment (frequency of meetings, time of day etc.):	Expected to attend 4 main meetings of the Council of Governors. If interested the appointee would be welcome to attend governor committees.
Role description (eg, trustee, director, advisor etc.)	Governor
Main tasks and responsibilities (including any budgetary and financial matters)	<ul style="list-style-type: none"> • Link with Guildford Borough Council which is stakeholder of the Royal Surrey
Required skills, abilities, qualities and experience	<ul style="list-style-type: none"> • Nothing specific
Induction, training and support available	<ul style="list-style-type: none"> • Literature and support from the Chair and Company Secretary
Are safeguarding checks for vulnerable people required and provided? (DBS)	<ul style="list-style-type: none"> • Yes and yes
Any other requirements of the organisation from the appointee	<ul style="list-style-type: none"> • Fit and proper person checks must be completed, these are included within the Fit and Proper Persons policy
Any restrictions on information sharing between	Governors are required to keep confidential any information so identified. If the appointee is unsure they should check with the Chair or

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EXTERNAL ORGANISATION APPOINTMENT PROFILE

the organisation and the council	Company Secretary.
Any personal liabilities, accountabilities or legal responsibilities involved in the role	None
Is the councillor insured/indemnified by your organisation? If yes, please forward a copy of the insurance documentation.	<p>Yes via the Trust's Constitution available via the following link:</p> <p>https://www.royalsurrey.nhs.uk/wp-content/uploads/2018/12/RSCH-Constitution-2018-final.pdf</p>
Is your organisation in compliance with equalities legislation?	Yes
Any additional information regarding the appointment?	An induction handbook is in place, and future training is provided as part of a structured programme

EXTERNAL ORGANISATION APPOINTMENT PROFILE

TO BE COMPLETED BY THE COUNCILLOR

NAME: PAUL SPOOPER ORGANISATION: RSCH GOVERNOR

Please set out below the relevant experience, skills and qualities that you would bring to this appointment taking into account the requirements of the organisation.

Skills	<p>EXTENSIVE PRIVATE & PUBLIC SECTOR MANAGEMENT EXPERIENCE. LEADERSHIP SKILLS - SEE LINKED IN.</p> <p>30 YEAR CAREER IN HEALTHCARE (CURRENTLY MENTECH IN NEUROPHYSIOLOGY)</p>
Experience	<p>PRIVATE SECTOR 30+ YEARS IN HEALTHCARE</p> <p>PAST 18 MTHS AS GBC APPOINTED GOVERNOR TO RSCH. - INCUMBENT.</p> <p>STAKEHOLDER ENGAGEMENT AS LEADER OF COUNCIL 2015-19. (GUILDFORD/SURREY BOARD)</p> <p>BOARD MEMBER OF SURREY H&W BOARD (UNTIL MAY 2019)</p>
Qualities	<p>I BELIEVE MY SKILL SET & EXPERIENCE PERFECTLY MATCH THE REQUIREMENTS OF THIS ROLE.</p>
Other comments	<p>I AM VERY KEEN TO CONTINUE REPRESENTING GBC INTERESTS AT ROYAL SURREY.</p>

EXTERNAL ORGANISATION APPOINTMENT PROFILE

TO BE COMPLETED BY THE COUNCILLOR

NAME: Fiona White ORGANISATION: Royal Surrey County Hospital NHS Foundation Trust

Please set out below the relevant experience, skills and qualities that you would bring to this appointment taking into account the requirements of the organisation.

Skills	I am an experienced councillor with knowledge of the local area and health issues in the area. I have also been a trustee of charities in the past so have some understanding of what is required.
Experience	My most relevant experience is as a local councillor for many years. I have been the county councillor for Guildford West Division, which includes the hospital, since 2005. As a county councillor I have served on Adults and Children's Select Committees and the Health Scrutiny Committee. Much of the area I represent has a lower than average life expectancy for Guildford Borough.
Qualities	I am dedicated to improving the lives of the people I represent and the health of people living in Guildford as a whole. I believe that all levels of the NHS must work together to improve the health and wellbeing of our residents. I am always willing to listen and learn and can be tenacious in arguing a cause.
Other comments	I would very much like the opportunity to serve as a Trustee as I believe strongly in the service that the Royal Surrey County Hospital provides for people in Guildford and the wider area.

EXTERNAL ORGANISATION APPOINTMENT PROFILE

ORGANISATION NAME: Surrey Hills AONB Board

CONTACT NAME: Rob Fairbanks ORGANISATION TYPE: Joint Committee

CHARITY REG. NO. _____ COMPANY REG. NO. _____

EMAIL: Rob.fairbanks@surreyhills.org TEL: 01372 220650

Appointee Role Title:	GBC Member Representative
Responsible to:	Surrey Hills AONB Board
Where (Location):	Surrey Hills Estate Office, Warren Farm Barns, Mickleham, Surrey RH5 6DG
Is full access available? (Meetings and documents - mobility/hearing or visually impaired)	Yes
Time commitment (frequency of meetings, time of day etc.):	4 AONB Board meetings per annum (afternoon) 4 Statutory Members Group meetings per annum (afternoons) Up to 2 Partnership meetings per annum (Half Day)
Role description (eg, trustee, director, advisor etc.)	To represent GBC interests on the AONB Board
Main tasks and responsibilities (including any budgetary and financial matters)	<ul style="list-style-type: none"> • Attend AONB Board meetings • Represent GBC views regarding priorities for the AONB and advice on the AONB Management Plan • To advocate the AONB Management Plan vision and policies within GBC
Required skills, abilities, qualities and experience	<ul style="list-style-type: none"> • A knowledge and an interest in countryside issues • Advocacy and influencing • Leading and chairing meetings
Induction, training and support available	<ul style="list-style-type: none"> • Induction pack and advice provided for all Members
Are safeguarding checks for vulnerable people required and provided? (DBS)	<ul style="list-style-type: none"> • No
Any other requirements of the organisation from the appointee	<ul style="list-style-type: none"> • The Chairman has responsibilities for promoting the AONB to Government and liaising with the National Association for AONBs

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Any restrictions on information sharing between the organisation and the council	No
Any personal liabilities, accountabilities or legal responsibilities involved in the role	No
Is the councillor insured/indemnified by the organisation? If yes, please forward a copy of the insurance documentation.	No
Is your organisation in compliance with equalities legislation and in agreement with Guildford Borough Council's Equalities Statement?	Yes. It's a Surrey CC Joint Committee and operates under its standing orders

EXTERNAL ORGANISATION APPOINTMENT PROFILE

TO BE COMPLETED BY THE COUNCILLOR

NAME: Gordon Jackson **ORGANISATION:** Surrey Hills AONB Board

Please set out below the relevant experience, skills and qualities that you would bring to this appointment taking into account the requirements of the organisation.

Skills	Retired solicitor with extensive experience of all aspects of managing meetings. Particular experience of corporate and charity law
Experience	Borough Councillor for 9 years during which I have served on the Surrey Countryside Partnership and the Heathland Management Committee Chairman Surrey Hills Trust Fund Chairman Surrey Hills Society
Qualities	An enthusiastic lover of the countryside and a keen landscape and animal photographer. I spend most of my spare time walking in the Surrey Hills and have been involved in a raft of projects related to the AONB. During my Mayoral Year I raised over £25,000 for the Surrey Hills Trust Fund
Other comments	

EXTERNAL ORGANISATION APPOINTMENT PROFILE

TO BE COMPLETED BY THE COUNCILLOR

NAME: Susan Parker ORGANISATION: Surrey Hills AONB board

Please set out below the relevant experience, skills and qualities that you would bring to this appointment taking into account the requirements of the organisation.

Skills	<p>More than 20 years lobbying and campaigning to protect the Surrey Hills. This includes membership of CPRE including membership of the Guildford CPRE committee, then latterly being a founder member and chair of GGG.</p> <p>Skills: organisational (administration of political and lobbying group); Chartered Accountant with own practice; political organisation</p>
Experience	<p>Chair and founder of Guildford Greenbelt Group</p> <p>Managing director of own business (chartered accountancy practice sp2 Consulting Ltd). Clients include an number of companies; previous clients are varied including Finance South East, Finance England, Ark Therapeutics, Cell Medica plc.</p> <p>Committee member/trustee of various public entities including Surrey County Youth Wind Orchestra, Shere PCC</p> <p>(Previously merchant banker with Samuel Montagu & Co. Ltd in corporate finance, chartered accountant trained with PriceWaterhouseCoopers).</p>
Qualities	<p>Passionate defender of the countryside and the natural world.</p> <p>Keen environmentalist.</p> <p>Love of our local countryside and committed defender of its beauty and its ecosystems.</p>
Other comments	<p>Have been provisionally allocated to this position pending formal appointment, and have attended one board already, been appointed to the sub-committee for appointing a new independent Chairman, and will also be attending the all day site visit scheduled for 5 July.</p>

EXTERNAL ORGANISATION APPOINTMENT PROFILE

ORGANISATION NAME: Watts Gallery Trust

CONTACT NAME: Alistair Burtenshaw ORGANISATION TYPE: Charity

CHARITY REG. NO. 313612 COMPANY REG. NO. 6147572

EMAIL: director@wattsgallery.org.uk TEL: 01483 813582

Appointee Role Title:	Member of the Limnerslease Advisory Committee
Responsible to:	Chair of Watts Gallery Trust
Where (Location):	Watts Gallery – Artists, Village, Down Lane, Compton, Surrey GU3 1DQ
Is full access available? (Meetings and documents - mobility/hearing or visually impaired)	Yes
Time commitment (frequency of meetings, time of day etc.):	Every six months
Role description (eg, trustee, director, advisor etc.)	Committee member
Main tasks and responsibilities (including any budgetary and financial matters)	<ul style="list-style-type: none"> • Review activities taking place at Limnerslease • Review the plan for the restoration and development of Limnerslease • Attend public events at Limnerslease where possible
Required skills, abilities, qualities and experience	<ul style="list-style-type: none"> • Interest in the arts and heritage • Understanding of charity governance
Induction, training and support available	An induction to Watts Gallery Trust and the Limnerslease project will be provided by the Director
Are safeguarding checks for vulnerable people required and provided? (DBS)	Not required
Any other requirements of the organisation from the appointee	None
Any restrictions on information sharing between the organisation and the council	There may be some confidential information

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Any personal liabilities, accountabilities or legal responsibilities involved in the role	None
Is the councillor insured/indemnified by your organisation? If yes, please forward a copy of the insurance documentation.	The Councillor is indemnified by Watts Gallery Trust
Is your organisation in compliance with equalities legislation?	Yes
Any additional information regarding the appointment?	None

EXTERNAL ORGANISATION APPOINTMENT PROFILE

TO BE COMPLETED BY THE COUNCILLOR

NAME: Gordon Jackson ORGANISATION: Limnerslease Management Committee

Please set out below the relevant experience, skills and qualities that you would bring to this appointment taking into account the requirements of the organisation.

Skills	Retired solicitor with extensive experience of corporate and charity law
Experience	Councillor 9 years Former Lead member for the Arts and Tourism Numerous charity boards including Surrey Hills Trust Fund, Surrey Hills Society, Ash Citizens Advice, Guildford Arts, Guildford Book Fair and Experience Guildford (Business Improvement District) Chairman Innovation Strategy Board Member Guildford Museum Review Group
Qualities	I have had a number of years of engagement with Watts Gallery and am an enthusiastic supporter of the development of the Gallery and Limnerslease and particularly the work done to bring arts to the community
Other comments	

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EXTERNAL ORGANISATION APPOINTMENT PROFILE

TO BE COMPLETED BY THE COUNCILLOR

NAME: RAMSEY NAGATY ORGANISATION: GBC

Please set out below the relevant experience, skills and qualities that you would bring to this appointment taking into account the requirements of the organisation.

Skills	I AM A COMMITTEE MEMBER OF A RESCUE SOCIETY CHARITY AND AM CONVERSANT WITH CHARITABLE STATUS RULES REGULATIONS AND REQUIREMENTS. I AM A BUSINESSMAN WITH NEGOTIATING, FINANCIAL AND ACCOUNTINGS SKILLS . SINCE A CHILD I HAVE HAD AN INTEREST IN OIL PAINTING.
Experience	I HAVE EXPERIENCE OF WORKING ON CHARITABLE ORGANISATION COMMITTEES. I AM FULLY AWARE AND EXPERIENCED WITH WATTS GALLERY AND LIMMERSLEASE WHICH IS IN MY WARD AND WITHIN THE PARISH COUNCIL ON WHICH I SERVE AS WELL AS BEING CLOSE TO MY HOME.
Qualities	I HAVE A STRONG INTEREST IN THE ARTS AND CRAFTS . MY LATE WIFE WORKED FOR THE ARTS COUNCIL AND THE V&A. IT IS THEREFORE A PASSION OF MINE TO ENSURE THE LEGACY OF THE WATTS FAMILY ARTS AND CRAFTS LIVES ON AND REACHES A WIDER AUDIENCE.
Other comments	I ATTENDED THE VIST TO SEE THE MANUFACTURE OF THE NEW "PHYSICAL ENERGY" SCULPTURE

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